

Agenda

Meeting: **Buckinghamshire CCG Governing Body Meeting (in public)**

Date: 12/11/2020 Time: 10.30-12.30

Location: Microsoft Teams Meeting: [Join Microsoft Teams Meeting](#)

No.	Agenda Item	Paper Ref.	Action	Timing	Lead	Risk Links
1	Welcome and Introductions	Verbal		10:30	Dr Raj Bajwa, CCG Chair	n/a
2	Apologies for Absence	Verbal	Noting	10:30		n/a
3	Declarations of Interest <i>Item 15 – Member GPs materially conflicted as signatories to the Directed Enhanced Service (DES) contract, and beneficiaries of Additional Roles Reimbursement Scheme (ARRS) funding. Governing Body is not being asked to approve the PCN workforce plans or the associated ARRS funding allocations. No further action required.</i> a. Declaration of Gifts and Hospitality	Verbal	Noting Mitigating Actions	10:30		n/a
4	Minutes of the meeting held on 10 September 2020	4	Approval	10:30		n/a
5	Action Log	5	Approval	10:30		n/a
6	Accountable Officer's and Deputy Accountable Officer's Report	6	Assurance	10:30	Dr James Kent, Accountable Officer Robert Majilton, Deputy Accountable Officer	n/a
Risk Management and Assurance						
7	a. Governing Body Assurance Framework (GBAF) b. Corporate Risk Register Escalations – BAU c. Corporate Risk Register Escalations – COVID-19	Paper 7a Paper 7b Paper 7c	Assurance	10:40	Russell Carpenter, Board Secretary	All
Operational Performance						
8	COVID-19 Wave 2 preparation: approach to incident management	Paper 08	Assurance	10:50	Dr James Kent, Accountable Officer Robert Majilton, Deputy Accountable Officer	GBAF All
9	Winter Planning / Flu	Slides 09	Assurance	11:10	Caroline Capell, Director of Urgent Care	COVID-19 risk register
10	Restoration and Recovery a. Phase 3 b. October 2020 Quality and Performance Report	Slides 10a Paper 10b	Assurance	11:25	Neil Flint, Restoration and Recovery Lead Dr Karen West, Clinical Director Quality and Integration	GBAF all

11	Finance Update / Month 6 Finance Report	Paper 11	Assurance	11:40	Kate Holmes, Interim Chief Finance Officer	GBAF 2,3,4
Decisions						
12	Corporate Governance and Constitution a. Annual Review of Terms of Reference – Quality and Performance Committee b. COVID-19 governance accountability and statutory duties (1) Decision Log,(2) COVID-19 costs return to NHS England c. Changes to the CCG Constitution – delegated authorities	Papers 13a 13b 13c	Approval	11:55	Russell Carpenter, Board Secretary	n/a
Governance and Assurance						
13	Emergency Preparedness, Resilience and Response (EPRR) annual assurance report 2020	Papers 14a, b, c	Noting	12:00	Catherine Mountford, Accountable Emergency Officer Bashak Onal, System Resilience Manager	Corporate Risk Register
Primary Care and Primary Care Networks (PCNs)						
14	PCN and Additional Roles Reimbursement Scheme (ARRS) update.	Verbal	Noting	12:05	Robert Majilton, Deputy Accountable Officer	n/a
AOB & For Information						
15	Questions in advance	n/a	Noting	12:15	Dr Raj Bajwa, CCG Chair	n/a
16	Questions from the floor	n/a	Noting	12:15		n/a
17	Communications and Engagement Report	17	Information	12:20	Kim Parfitt, Head of Communications, Buckinghamshire Council	n/a
18	Learning Disabilities Mortality review (LEDER) annual report 2019/2020	18	Noting	12:30	Russell Carpenter, Board Secretary	n/a
Date of next meeting: 12 March 2021 (in public)					Chair	

Please send apologies to: Russell Carpenter Email: russell.carpenter@nhs.net