

NHS Buckinghamshire CCG: statutory and other appointments 2020-2021

Delegation	Name and role
Statutory appointments - corporate governance	
Accountable Officer (and ICS Executive Lead)	Dr James Kent, Chief Officer
Chief Finance Officer	Kate Holmes, Chief Finance Officer (interim to 31/03/2021)
Clinical Chair of Governing Body	Dr Raj Bajwa, Clinical Chair
Accountable Emergency Officer (AEO)	Catherine Mountford, Director of Governance, Oxfordshire CCG
Conflict of Interest Guardian	Robert Parkes, Lay Vice Chair and Chair of Audit Committee
Controlled Drugs Accountable Officer (CDAO)	Jane Butterworth, Associate Director, Medicines Management
Executive Lead for Counter Fraud	Kate Holmes, Chief Finance Officer (interim to 31/03/2021)
Executive Lead for Health and Safety	Robert Majilton, Deputy Accountable Officer
Fire Safety Competent Person	Outsourced to South Central and West Commissioning Support Unit - varies in line with personnel
Fire Safety Responsible Person	Outsourced to South Central and West Commissioning Support Unit - varies in line with personnel
Freedom to Speak Up Guardians	Robert Majilton, Deputy Accountable Officer Dr Robin Woolfson, Secondary Care Doctor
Health & Safety Competent Person	Outsourced to South Central and West Commissioning Support Unit - varies in line with personnel
Local Counter Fraud Specialist (LCFS)	Outsourced to TIAA - Victoria Dutton, Counter Fraud Specialist
NHS Counter Fraud Authority Counter Fraud Champion	Russell Carpenter, Head of Governance/Board Secretary
Registered Nurse	Dr Crystal Oldman, Registered Nurse
Secondary Care Doctor	Dr Robin Woolfson, Secondary Care Doctor
Statutory appointments - information governance	
Caldicott Guardian	Dr Karen West, Clinical Director - Integrated Care
Data Protection Officer (DPO)	Russell Carpenter, Head of Governance/Board Secretary
Local Security Management Specialist (LSMS)	Russell Carpenter, Head of Governance/Board Secretary
Security Management Director	Kate Holmes, Chief Finance Officer (interim to 31/03/2021)
Senior Information Risk Owner (SIRO)	Robert Majilton, Deputy Accountable Officer
Statutory appointments - safeguarding	
Named GP for safeguarding adults	Dr Sarah Abbas, Named GP for safeguarding adults
Designated Nurse (Safeguarding Children)	Gillian Attree, Designated Nurse (Safeguarding Children)
Designated Doctor (Safeguarding Children)	Dr Lesley Ray, Designated Doctor (Safeguarding Children)
Named GP (Safeguarding Children)	Dr Rachel Morrell, Named GP (Safeguarding Children)
Professional Accountability for Safeguarding Children and Adults	Sula Wiltshire, Director of Quality and Oxfordshire CCG Lead Nurse (joint role across Buckinghamshire and Oxfordshire)
Designated Doctor for Child Deaths	Delegated to Buckinghamshire Healthcare NHS Trust, Dr Craig McDonald, Consultant Paediatrician
Designated Doctor for Looked after Children	Dr Lesley Ray, Designated Doctor (Safeguarding Children)
Designated Nurse for Looked after Children	Gillian Attree, Designated Nurse (Safeguarding Children)
Safeguarding Adults Lead	Ludmila Ibesaine (Safeguarding Adults Lead)
Other appointments - Business Continuity	
Major Incident Response Co-ordinator/Incident Manager	Caroline Capell, Director of Urgent and Emergency Care
Deputy	Nicola Newstone, Head of Urgent Care
Resilience Manager (CCG Emergency Planning Team and Major Incident Team)	Dr Bashak Onal, System Resilience Manager Matt Lynock, Urgent Care Manager
Emergency Planning Assistant (CCG Emergency Planning Team and Major Incident Team)	Gordon Austin, ICP Project Delivery Manager (Secondment)
Deputy	Russell Carpenter, Head of Governance/Board Secretary
CCG On Call Director	As per rota

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CCG Director on call rota	Debbie Haward, Executive Assistant to: Dr Raj Bajwa, Clinical Chair – NHS Buckinghamshire Clinical Commissioning Group Caroline Capell, Director of Urgent and Emergency Care – Buckinghamshire Integrated Care Partnership
COVID-19 specific temporary appointments	
Provider Services Response Lead (i.e. provider liaison - providers will have their own equivalents)	Louise Smith, Interim Director of Primary Care and Transformation
Incident Medical Co-ordinator (i.e. workforce/secondment/redeployment of CCG staff- providers will have their own equivalents)	Robert Majilton, Deputy Accountable Officer
Deputy	Jane Butterworth, Associate Director, Medicines Management
Incident Primary Care Services Co-ordinator and Primary Care Commissioning	Jessica Newman, Head of Primary Care
Incident Media Liaison	Kim Parfitt, Head of Communications (Buckinghamshire Council)
Incident Financial Governance (i.e. Critical Financial functions (cash flow etc.))	Kate Holmes, Chief Finance Officer (interim to 31/03/2021)
Deputies	Alan Cadman, Deputy Chief Finance Officer Kate Holmes, Deputy Chief Finance Officer
Other appointments	
Clinical Governance (i.e. Safeguarding & Safety)	David Williams, Deputy Director of Quality
Lead Nurse	Sula Wiltshire, Director of Quality and Oxfordshire CCG Lead Nurse (joint role across Buckinghamshire and Oxfordshire)
Infection, Prevention and Control Lead Nurse / Director of Infection, Prevention and Control	Sula Wiltshire, Director of Quality and Oxfordshire CCG Lead Nurse (joint role across Buckinghamshire and Oxfordshire)
HR Advisor	Julie Goddard (HR Manager) and Harriet Yeoman (HR Business Partner), NHS South Central and West Commissioning Support Unit
Complaints Manager	Jan Westgarth
Director of Public Health (liaison for Public Health On Call Rota)	Jane O'Grady, Buckinghamshire Council
Chief Information Officer (CIO)	Balvinder Heran, Joint Strategic Director of Information Assets and Digital Development for Buckinghamshire County Council (BCC), Buckinghamshire Healthcare NHS Trust (BHT) and NHS Buckinghamshire Clinical Commissioning Group (this is not a statutory appointment and so is a named shared role between health and social care partners)
Associate Director of Digital and Information Management and Technology	Anna Lewis
Additional Lay Members	Tony Dixon, Chair of Finance Committee Graham Smith, Chair of Primary Care Commissioning Committee
OC1 – Organisation Contact (NHS Digital)	Robert Majilton, Deputy Accountable Officer Russell Carpenter, Head of Governance/Board Secretary
Other Department Heads (where not listed above)	
Planned Care	Neil Flint
Contracts & Performance	Frances Burdock
Localities	Simon Kearey
Community Models of Care	Ian Cave
Long Term Conditions	Steve Goldensmith
Integrated Commissioning	Matilda Moss