

Governing Body – In Public

Date: 10 September 2020 **Time:** 11:00-12.30

Venue: Microsoft Teams

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Chair – Dr Raj Bajwa

[Link to papers published on the CCG website](#)

No	Agenda Item	Action	Lead	Time	Page	Risk links
1.	Introductions/apologies		Chair	11:00		
2.	a. Declaration of Interests in items on this meeting's agenda. Locations of public registers: https://www.buckinghamshireccg.nhs.uk/public/about-us/how-we-make-decisions/registers-of-interests/ Conflicts in relation to decision papers are described within accompanying cover sheets. No material conflicts at this meeting. b. Gifts and hospitality received	Noting & Mitigating Actions	Chair	11:00	Verbal	n/a

Decisions

3.	Care Homes Supplementary Network Service (SNS) specification	For Approval	Director of Primary and Community Services / Clinical Director for Health Inequalities and PCN DES	11:00	1	n/a
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Clinical Directors presentation

4.	COVID-19 – restoration and recovery a. Third phase of NHS response to COVID-19: the local recovery and restoration plan b. Winter and flu planning 2020/2021	Assurance	Neil Flint, Restoration and Recovery Lead	11:15	Power Point on the day	COVID-19 Risk Register
		Assurance and Approval	Caroline Capell, Director of Urgent and Emergency Care	11:30	Power Point on the day Paper p19	COVID-19 Risk Register

Business As Usual

5.	Review and Approval of Minutes: a. Meeting minutes – 11/06/2020 b. Action Log	Approval	Chair	11:45	Paper p46 p60	n/a
6.	Matters Arising – escalations/issues from Sub-committee Chairs	Discussion	Chair	11:45	Verbal	All

Business As Usual

7.	Questions from the public	Discussion	Chair	11:45	Verbal	n/a
8.	Risk Management a) Governing Body Assurance Framework b) Corporate Risk Register escalations (including COVID-19 related escalated risks) 15+ Members reminded to consider during meeting any points for consideration for recap (item 13).	Assurance	Board Secretary	11:55	Paper p62	All
9.	Accountable Officers Report	Assurance	Accountable Officer	12:00	Paper p76	n/a

Decisions

10.	Corporate Governance: a) Gifts, Hospitality and Sponsorship Policy b) Annual Review of Terms of Reference and SORDs – Executive Committee, Finance Committee, Quality and Performance Committee c) COVID-19 governance accountability and statutory duties (1) Decision Log,(2) COVID-19 costs return to NHS England d) Changes to the CCG Constitution	For Ratification For Ratification For Ratification For Approval	Board Secretary	12:05	Paper p81	n/a
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Assurance and Governance

11.	Finance Update	Assurance	Chief Finance Officer	12:10	Verbal	GBAF 2,3,4
12.	Quality and Performance Report (August 2020 with September exceptions)	Assurance	Chair of Quality and Performance Committee Associate Director of Quality	12:20	Paper p110	GBAF 2,6
13.	Primary Care Rebate Schemes	Assurance	Board Secretary	12:30	Paper p136	n/a
14.	Governing Body Assurance Framework – recap	Assurance	Board Secretary	12:30	Verbal	All

Information

15.	Annual External Audit Letter	Information	Board Secretary	12:30	Paper p137	n/a
16.	Safeguarding Adults Board – papers and minutes CLICK HERE WEB LINK	Information	Board Secretary	12:30	See link	n/a
17.	Healthwatch Bucks annual report CLICK HERE WEB LINK	Information	Board Secretary	12:30	See link	n/a
18.	Date and Time of the next meeting (in public): Thursday 12 November 2020, TBC dependent on social distancing arrangements in place at the time					