

**Governing Body – In Public**  
**Date:** 11 June 2020 **Time:** 10.30–12.15  
**Venue:** Microsoft Teams

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**Chair – Dr Raj Bajwa**

[Link to papers published on the CCG website](#)

No	Agenda Item	Action	Lead	Time	Page	Risk links
<b>Welcome</b>						
1.	Introductions, Apologies		Chair	10:30	Verbal	
2.	Declaration of Interests in items on this meeting’s agenda. Locations of public registers: <a href="https://www.buckinghamshireccg.nhs.uk/public/about-us/how-we-make-decisions/registers-of-interests/">https://www.buckinghamshireccg.nhs.uk/public/about-us/how-we-make-decisions/registers-of-interests/</a> a. Annual Review of conflicts of interest register <b>Conflicts of interest in relation to decision papers are described within accompanying cover sheets.</b>	Noting & Mitigating Actions	Chair	10:30	WEB  1	n/a
3.	Review and Approval of Minutes: a. Meeting minutes – 12/03/2020 b. Action Log	Approval	Chair	10:30	9  24	n/a
4.	Questions from the public	Discussion	Chair	10:30	Verbal	n/a
5.	Risk Management a) Governing Body Assurance Framework b) Corporate Risk Register escalations 15+ c) COVID-19 Risk Register 15+ <b>Members reminded to consider during meeting any points for consideration for recap (item 16).</b>	Assurance	Board Secretary	10:30	25	All
6.	Accountable Officers Report	Assurance	Accountable Officer	10:40	37	n/a

**Clinical Directors presentation**

7.	COVID-19 – restoration and recovery Second phase of NHS response to COVID-19: the local recovery and restoration plan	Assurance	Julie Hoare, Buckinghamshire ICP Managing Director Raj Thakkar, Clinical Director Planned Care	10:50	Power Point on the day	COVID- 19 Risk Register
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Decisions						
8.	A DES+ enhancement to the Care Homes specification within the 2020/21 Primary Care Network Directed Enhanced Service (DES)	Decision	Jessica Newman, Interim Head of Primary Care	11:15	41	n/a
9.	Corporate Governance: a) CCG Corporate Objectives 2020/2021 b) Annual Review of Terms of Reference and SORDs c) Statutory appointments 2020/2021	Approval  Ratification  Ratification	Board Secretary	11:30	46  53  59	All

Assurance and Governance						
10.	Finance Update a) 2019/2020 audit update b) 2020/2021 progress	Assurance	Chief Finance Officer	11:40	Verbal	GBAF 2,3,4
11.	Quality and Performance Report (May 2020 with June exceptions, any matter not covered under Corporate Risk Register COVID-19)	Assurance	Chair of Quality and Performance Committee	11:50	63	GBAF 2,6
12.	Matters Arising – escalations/issues from Sub-committee Chairs	Discussion	Chair	12:10	Verbal	All
13.	Governing Body Assurance Framework – recap	Assurance	Board Secretary	12:15	Verbal	All
Information						
14.	COVID-19 governance accountability and statutory duties a) Decision Log, (b) COVID-19 costs return to NHS England	Information	Board Secretary	12: 15	Paper	COVID-19 Risk Register
15.	Annual Reports: a) Safeguarding 2018/2019 (includes child protection and Looked After Children) b) Data Security and Protection / Information Governance (incorporating Caldicott Guardian, Senior Information Risk Owner and Data Protection Officer)	Information	Gilly Attree  Dr Karen West Robert Majilton	12:15	Paper	GBAF7
16.	Communications and Engagement Update – quarter 4 2019/2020	Information	Head of Communications	12:15	Paper	None
17.	Changes to the CCG Constitution.	Information	Board Secretary	12:15	Paper	n/a
18.	Safeguarding Adults Board – papers and minutes <a href="#">CLICK HERE WEB LINK</a>	Information	Chair	12:15	See link	n/a
19.	<b>Date and Time of the next meeting (in public):</b> Thursday 10 September 2020, TBC dependent on lockdown arrangements in place					