

13. PALS and Complaints Report

The CCG continue to support the Commissioning Support Unit (CSU) with complex cases, particularly with the rising number of Continuing Healthcare complaints.

KW re-joined the meeting.

Extending into 2019/20, the CCG, as mandated by NHS England, will continue its campaign to reduce the number of prescriptions for medications that are readily available over the counter. The CSU Patient Advice and Liaison service will be notified of developments to ensure relevant communication with patients is maintained.

14. Decision Log

DW passed the chair of the meeting back to KW.

The committee **approved** its Terms of Reference.

15. Any new risks identified by the Committee

As a consequence of meeting discussions, the following updates and discussion took place for each risk:

EU – supply chains are managing normal business. Risk remains the same.

Mazars – liaising with the Information Governance Lead, DW is awaiting confirmation of obtaining legal records access to action the remaining cases.

CHC Co-Design – the successful appointment of a winter director will establish a sustainable model for Discharge to Access. Members agreed to close this risk.

OfSTED – this risk is recognised as a 2-3 year improvement journey.

Action 2018/48: DW, RC and GA to review the LAC and OfSTED risks to discuss their revision.

Action 2018/49: The RTT risk will be refreshed following publication of the operating plan guidance. FB will take forward with the ICS Elective Care Lead.

Action 2018/50: The EPPR risk to be discussed with RC to discuss closure.

Flu – the national winter requirement to administer flu prophylaxis in Care Homes ends on 31st March 2019. This risk will close on 1st April. Development of a new plan is underway and will be presented back to the committee in September.

16. Any other business

No other business discussed.

17. Next meeting

Thursday 23rd May 2019, Bevan meeting room

18. Agenda items for the next meeting

2018/19 IFR Annual Report

2018/19 CCG Infection Prevention and Control Assurance Report

2018/19 Serious Incident Report

Community Paediatrics

Measuring Quality in Adult Community Services

Learning disability health checks – recovery plan