

**Governing Body – In Public**

**Date:** 12 September 2019 **Time:** 10.30–13:00

**Venue:** Jubilee Room, Aylesbury Vale District Council, the Gateway, Gatehouse Rd, Aylesbury, HP19 8FF

**Chair – Dr Raj Bajwa**

[Link to papers published on the CCG website](#)

No	Agenda Item	Action	Lead	Time	Page	Risk links
<b>Welcome</b>						
1.	Introductions, Apologies		Chair	10:30	Verbal	
2.	Declaration of Interests in items for items on this meeting’s agenda. Locations of public registers: <a href="https://www.buckinghamshireccg.nhs.uk/public/about-us/how-we-make-decisions/registers-of-interests/">https://www.buckinghamshireccg.nhs.uk/public/about-us/how-we-make-decisions/registers-of-interests/</a>	For Noting & Mitigating Actions	Chair	10:30	WEB	n/a
2a.	Conflicts of interest assurances: annual declarations review and update	For Action	Chair	10:30	WEB	n/a
3.	Proposed changes to the CCG Constitution.	For Noting	Chair	10:30	1	n/a
4.	Review and Approval of Minutes: a. Meeting minutes – 13/06/19 b. Action Log	For Approval	Chair	10:40	16 29	n/a
5.	Matters Arising – escalations/issues from Sub-committee Chairs	For Discussion	Chair	10:45	Verbal	All
6.	Questions from the public	For Discussion	Chair	10:50	Verbal	n/a
7.	Governing Body Assurance Framework (includes EU Exit Update) <b>Members reminded to consider during meeting any points for consideration for recap (item 16).</b>	For Assurance	Board Secretary	11:00	31	All
<b>Clinical Directors presentation</b>						
8.	Winter Planning 2019/20	For Assurance	Winter Director Clinical Lead	11:10	Power Point on the day	n/a
<b>Decisions</b>						
9.	Emergency Preparedness, Resilience and Response (EPRR) 2019/20 assurance	For Approval	System Resilience Manager	11:30	41	GBAF 2,3,4
10.	Gluten free food – decision to instigate a public consultation	For Decision	Associate Director of Medicines Management	11:35	49	GBAF 2,3,4

## Decisions

11.	Long Term Plan 5 Year Strategy – Buckinghamshire, Oxfordshire and Berkshire West (BOB) Integrated Care System (ICS) submission and delegated authorities for oversight.	For Approval	Accountable Officer	11:45	52	n/a
12.	Update on ICP transformation funds (under delegated authority): Governance Process for Transformation Funds – 19/20	For Approval /Decision	Gary Heneage Chief Finance Officer	11:55	61	GBAF 2,3,4
13.	Corporate Governance Update: a) <a href="#">Executive Committee Terms of Reference</a> b) <a href="#">Remuneration Committee Terms of Reference</a> c) <a href="#">Statutory appointments 19/20</a> d) <a href="#">Conflicts of Interest Policy</a> e) <a href="#">Gifts and Hospitality Policy (including sponsorship)</a> f) <a href="#">Freedom to Speak Up Policy</a>	For Ratification  For Approval and Ratification	Board Secretary	12:00	64 WEB  WEB  WEB WEB WEB	n/a
14.	Dissolution of the Engagement Steering Group	For Ratification	Director of Transformation	12:05	69	n/a
15.	Workforce Race Equality Standards	For Approval	Director of Transformation	12:15	77	n/a

## Leadership reports

16.	Chief Officers Report	For Assurance	Deputy Chief Officer	12:20	85	n/a
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## Assurance and Governance

17.	Finance Report (Month 4) <a href="#">WEBSITE LINK</a>	For Assurance	Chief Finance Officer	12:30	89 WEB	GBAF 2,3,4
18.	Quality and Performance Report (July 2019 with August exceptions) <a href="#">WEBSITE LINK</a>	For Assurance	Chair of Quality and Performance Committee	12:40	WEB	GBAF 2,6
19.	Communications and Engagement Update	For Assurance	Director of Transformation	12:50	92	None
20.	Governing Body Assurance Framework – recap	For Assurance	Board Secretary	12:55	Verbal	All

## For Information

21.	Approved Minutes <a href="#">CLICK HERE FOR WEB LINK</a>	For Information	Chair	13:00	Link to website	n/a
22.	Safeguarding Adults Board – papers and minutes <a href="#">CLICK HERE FOR WEB LINK</a>	For Information	Chair	13:00	See link	n/a
24.	<b>Date and Time of the next meeting (in public):</b> Thursday 14 November 2019, Jubilee Room, Ground Floor, Aylesbury Vale District Council, the Gateway, Gatehouse Rd, Aylesbury, HP19 8FF					