

Conflicts of Interest indicator: Part one (annual assessment)

Name of CCG: Buckinghamshire Date: April 2020

Conflicts of Interest Annual Assessment		
Requirements	Please complete	Additional comments <i>(If non-compliant in any areas, please outline the reasons why, the planned actions and any support needed from NHS England)</i>
The CCG has a clear policy for the management of conflicts of interest (in line with the <i>statutory guidance on managing conflicts of interest for CCGs</i>) and the policy includes a robust process for the management of breaches.	Y / N	<p>Approval of current version by CCG Audit Committee 24/07/19:</p> <p><u>Conflicts of Interest: Annual Review</u> September 2018 – at this point in time a section was added to describe handling of conflicts of interest within an Integrated Care System. These principles remain the same, though the section has been updated to reflect change in language to Integrated Care Partnership, and also refer to the development of Primary Care Networks from 1 July 2019.</p> <p>As regards Primary Care Networks, statements now included in the policy were, when agreed, in the future tense to take account of the expected appointment process to Accountable Clinical Director roles. Now that this has ended, the wording has been amended to read in the present tense. There are no further changes.</p>
<p>The CCG has a minimum of three lay members. Please confirm the:</p> <ul style="list-style-type: none"> Number of CCG lay members: Number of days per month all CCG lay members are employed: 	<p>Y / N</p> <p>4</p> <p>14</p>	<p>The lay members are:</p> <ol style="list-style-type: none"> Lay Vice Chair and Chair of Audit Committee (and Conflicts of Interest Guardian) Chair of Finance Committee Chair of Primary Care Commissioning Committee Lay Member of Patient and Public Involvement

		These are all non-clinical and this figure excludes the Registered Nurse and Secondary Care Doctor.
The CCG Audit Chair has taken on the role of the Conflicts of Interest Guardian, supported by a senior CCG manager(s).	Y / N	The CCG Audit Chair, Robert Parkes, is the CCG Conflicts of Interest Guardian. He is supported by a combination of the Accountable Officer, Deputy Accountable Officer and Head of Governance/Board Secretary
From 2019/20 , 100% of relevant CCG staff have been offered module one of the online training on managing conflicts of interest and 90% of relevant CCG staff have completed it by 31 January 2019. Relevant staff includes: <ul style="list-style-type: none"> – CCG Governing Body Members – Executive members of formal CCG committees and sub-committees – Primary Care Commissioning Committee members – Clinicians involved in commissioning or procurement decisions – CCG governance leads Anyone involved or likely to be involve in taking a procurement decision(s)	Y / N	As reported to NHS England on 30/01/2020 Module 1: 96% Module 2: 98% Module 3: 96%